DRC ScanDocs™

Standard Stock Forms Order Sheet

Please Print Clearly

Date: _____

Priority Service Code

Organization Name:

Contact Name (First, Last, MI):

Contact Phone Number: ___ - ___ - ____

Contact Fax Number: ___ - ___ - ____

Contact Email: _____ **Contact Title:** _____

Bill To:

Name:
Address:
Address:
City:
State: Zip:
Phone Number:

Ship To:

☐ Check box if Ship To is the same as Bill To.

Name:
Address:
Address:
City:
State: Zip:
Phone Number:

Shipping Method: ☐ Ground ☐ 1-Day Air ☐ 2-Day Air ☐ 3-Day Air

Please allow 24hrs. to ship from DRC

Payment Method: ☐ Purchase Order (Attached) ☐ VISA® ☐ Mastercard®

Purchase Order/Visa/Mastercard #:

Card Expiration Date: Month Year

Validation Code: 3-digit code on back of card

Tax Exempt? ☐ Y ☐ N → Tax Exempt ID#: _____

If **YES**, please send copy of certficate on first order and write exemption number above.

Order Details:

Form No.	No. of Pkgs.		Unit Pkg. Price		Extended Total
		X	.	= $	, .
		X	.	= $	, .
		X	.	= $	, .

Sales Tax AND shipping will be added. (if applicable)

Subtotal = $, .

DRC's Use Only $, .

To Place an Order

Fax: 763-268-3021

Phone: 1-800-554-5771

Email: documents@datarecognitioncorp.com

Mail: Data Recognition Corporation
13490 Bass Lake Road
Maple Grove, MN 55311

DATA RECOGNITION DRC CORPORATION

Data Recognition Corporation
13490 Bass Lake Road – Maple Grove, MN 55311
1-800-554-5771 www.datarecognitioncorp.com

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